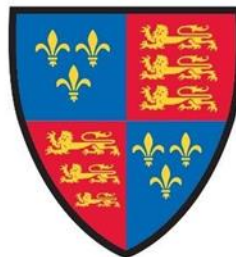




**THE SCHOOLS OF
KING EDWARD VI
IN BIRMINGHAM**



In pursuit of educational excellence for all



**KING EDWARD VI
ACADEMY TRUST
BIRMINGHAM**

Careers Programme

Committee	CHB – P&C
Policy Type	School Policy
Policy Owner	Head of Careers
Statutory	No
Publish Online	No
Last Review Date	March 2023
Review Cycle	Annual
Next Review Date	March 2024
Expiry Date	May 2024
Version	1

Careers Program Plan King Edward VI Camp Hill Boys 2022-23

Target - To deliver an ongoing programme of careers and work related learning activity from years 7 to 13 which fulfil all Gatsby Benchmark requirements and CHB specific requirements service our pupil's needs

PLEASE NOTE: THERE ARE MANY MORE CAREERS EVENTS THAT TAKE PLACE WITHIN CURRICULUM DEPARTMENTS WHICH PROVIDE THE PUPILS WITH, MEANINGFUL ENCOUNTERS WITH PROFESSIONAL PEOPLE, CAREERS HELP AND GUIDANCE AND HIGHER EDUCATION AND TRAINING PROVISION

Target - To deliver an ongoing programme of careers and work related learning activity from years 7 to 13

Strategy of Careers program

The vision of the Career Program as laid out in the Careers Policy is:

To inspire, inform and tailor advice to our pupils. To enable them to make the best-informed careers decisions using their skills, qualifications, interests and talents to reach their full potential.

1. To continue a rolling program of Careers Education from Year 7-11 in PSHE timetabled lessons to enable the following messages to be embedded from Year 7, thereby maintaining high profile of careers lesson messages and events in the minds of the pupils. This program will be extended into Character & Virtue lessons and events to support Year 12-13 students to make informed choices and to achieve their Post 18 aspirations.
2. We would like our pupils to be aware of occupations and careers that are not the familiar vocational ones e.g. doctors, engineers and accountants
3. Pupils should feel more confident and justified in making their own career decisions and be less pressured into following just STEM A levels and be encouraged to continue with subjects that they enjoy and are talented at – thereby increasing uptake of subjects such as Music, Art and English
4. For our pupils to be aware of Labour Market Information about the future. We want our pupils to be fit for the future of the workplace and educate them to be able to meet their potential in this rapidly changing environment
5. To enable them to recognise and value that certain skills and personality characteristics are sought after by employers beyond qualifications. Therefore, to celebrate non-academic talents and attributes and understand that these attributes will give them unique characteristics which will make them stand out from other pupils when they compete for jobs or highly competitive courses
6. To highlight high status and rewarding alternatives to University Degree Education such as Apprentice or Higher Degree Apprenticeship possibilities
7. For the pupils to meet a range of professional people and learn about their varied routes to enjoyable and fulfilling careers in all year groups.
8. For every pupil in year 11 to experience the working environment either face-to-face or virtually
9. To match our program to the Gatsby Benchmarks and evidence the quality and impact of our careers provision

Gatsby Bench Marks (GB)

1. A stable careers programme
2. Learning from careers and labour market information
3. Addressing the needs of each student
4. Linking curriculum learning to careers
5. Encounters with employers and employees
6. Experiences of workplaces
7. Encounters with further and higher education
8. Personal guidance

Careers Contacts

Outside Organisations

1. Careers & Enterprise Company BEP Jackie Plimmer- South Birmingham Support for Hub Schools
2. SpringPod VWEX platform harriet.menzel@springpod.com
3. Unifrog Careers resource Elizabeth Verner-Pollard elizabeth@unifrog.org
4. NCS National Citizens Service muniba@sport4life.org.uk
5. ASK <https://amazingapprenticeships.com/resources/>

Year Group Event Who is delivering	Activity 2022 - 2023 Aims	Implementation
Year 13 Competitive course student training External partner	Interview skills training 4 half day interview skills workshops <ul style="list-style-type: none"> • Law and Business Applications – delivered by University of Warwick Law School past event • Russell Group university admissions led session • Oxford school liaison led session to run on • A Degree Apprenticeship /Graduate recruitment expert - Gatsby benchmark 2, 3, 5 & 7	To prepare pupils for impending University interviews and apprenticeship / job interviews in the future. To provide an opportunity to both learn and practice interview skills. To run the sessions at no cost to the school wherever possible.
Year 13 Mock Interviews External	Mock interviews Date Should be two consecutive nights e.g. Monday/Tuesday 14th & 15th Face-face interviews Gatsby Benchmark 2, 3, 5 & 8	To give pupils practical experience of a panel interview prior to university interviews. To give any pupils aiming for degree apprenticeships the opportunity to gain interview practice. To provide an opportunity to receive feedback and reflect on performance. To give pupils the opportunity to complete an online application form. To provide an opportunity for parents, friends of the school and interested professionals to take part in the careers programme and raise the profile of the Careers Department.

<p>Year 13</p> <p>Character and virtue lessons</p> <p>Teaching staff</p> <p>External partners</p>	<p>Timetabled P5 Thursdays</p> <p>To provide a PSHE/CV program of lessons that equip the students to transition from school to Higher Education/employment or training with the right skills and knowledge needed</p> <p>Gatsby Benchmark 2, 3, 5, 7 & 8</p>	<ul style="list-style-type: none"> • Gap year options – planning ahead • Friendships and self-identity – how to cope moving away from home, making new friends and working out who you are • Don't be that guy – toxic masculine culture • Politics & Citizenship – having the vote • Student finances – how to budget, opening a bank account, fraud and scammers, saving money, student rail cards • Bills – moving out of Halls, finding somewhere to rent and what you need to pay for • Drugs, alcohol, becoming 18, clubs spiking and keeping a balance • Seeking medical health – first aid
<p>Year 12</p> <p>HE day</p> <p>External partner</p>	<p>Apprentice Higher Education Careers talks/Fair</p> <p>This event was run in conjunction with the Girls School in March 2022</p> <p>To provide the students with the opportunity to meet professional people in a wide variety of job sectors and meet representatives from University and HE institutions</p> <p>Gatsby Benchmarks 2, 5 & 7</p>	<p>To help students who unsure of what they want to do in the future decide, what career or what University course to do.</p>

<p>Year 12</p> <p>Careers Personal Interviews</p> <p>Sixth Form team</p> <p>External partner</p>	<p>Personal Career Interviews (January to February)</p> <p>Gatsby benchmark 8</p>	<p>To provide targeted pupils and those who request a further interview with the opportunity to discuss their career plans with an independent qualified careers adviser during the autumn term. Targeted pupils include following priority:</p> <ol style="list-style-type: none"> 1. All pupils who joined sixth form from other schools. 2. Pupils with SEND 3. Pupil Premium students. <p>Any remaining interviews to were offered on a 'first come, first served 'basis.</p>
<p>Year 13 /12</p> <p>WEX</p> <p>External partner</p>	<p>Work experience</p> <p>Year 12 summer term – Year 13 Autumn term</p> <p>Gatsby Benchmark 5 & 6</p>	<p>To support pupils to find and apply for work experience placements to be undertaken where feasible during school holidays</p> <p>To ensure that the Careers Department is made aware of every placement taken during term time and that it has been approved by and health and safety checked prior to commencement.</p>

<p>Year 12</p> <p>Character and virtue lessons</p> <p>External partners</p>	<p>Timetabled P5 Mondays</p> <p>To provide a PSHE/CV program of lessons that equip the students to transition from GCSE to Sixth form and looking towards Education/employment or training with the right skills and knowledge needed.</p> <ul style="list-style-type: none"> • To provide pupils with a taste of what to sixth form will be like. • Timeline of events over Y12, UCAS exams, Personal statements UCAS application • To encourage new students to integrate with existing Camp Hill Boys. 	<p>Continuity with the Y13 CV program</p> <p>Lesson themes to be discussed with team – suggested topics</p> <ul style="list-style-type: none"> • Driving, car safety, car maintenance, cost of driving lessons • First Aid – CPR • SRE topics, relationships, breakups • Unifrog training • Volunteering, getting part time work, balancing study and outside commitments • Mental health, resilience • Alcohol, drugs – getting help • Healthy body image, exercise, diet
<p>Year 11</p> <p>Careers Lessons</p> <p>One per fortnight</p>	<p>Careers Lessons – Google Classroom</p> <p>a series of ten lessons supporting students with post 16 options and preparation for post 18 options in terms of work experience to make informed choices. (Work experience one week July) see below SRE topics to follow from Feb – April</p> <p>Gatsby Benchmark 2, 3, 6, & 7</p>	<p>The lessons should cover the following</p> <ul style="list-style-type: none"> • To introduce and make pupils aware of the importance of work experience, introduce work related learning themes and employability skills. To provide a format in which pupils can record their work relate skills. • To explore different sectors using Spring Pod Virtual work experience VWEX platform

		<ul style="list-style-type: none"> • By applying for real work experience, pupils to practice skills including writing a CV and cover letter, completing application forms, researching employers. • To inform and support pupils them in their choice of A level or Further Education and Apprentices at 6th form • To use Unifrog as a tool for researching A level options • To communicate to the pupils the importance of Personal Branding and the importance of communicating on social media with respect
<p>Year 11</p> <p>Careers Interviews</p> <p>External partner</p>	<p>Careers Interviews</p> <p>Pupils and Parents invited</p> <p>Gatsby Benchmark 3 & 8</p>	<ul style="list-style-type: none"> • To provide every pupil in year 11 with the opportunity to discuss their career plans with an independent, trained careers adviser and receive a personal careers profile • To ensure pupils with the greatest need are seen first in the schedule. <ul style="list-style-type: none"> 1. SEN 2, Pupil Premium 3. others • To ensure specialist careers advice is available for statemented pupils and those with additional needs who require it.

Year 11 Work experience week	<p>Work experience Week after GCSE exams before Induction Day</p> <p>Possible dates 3rd-8th July 2023</p> <ul style="list-style-type: none"> To provide students with first-hand experience of a real workplace. 	<p>Students explore opportunities and find placements, write letters and send CVs themselves in the careers lessons supported by Google Classroom resources</p> <p>Support is given to students in finding placements</p>
External partners	<ul style="list-style-type: none"> To aid University and apprentice applications To encourage the development of employability skills including; <ol style="list-style-type: none"> Communication Team work Leadership Problem solving Initiative Enterprise Planning and organising Reflective practice. 	<p>Student WEX logbook should be given to all students to ensure they reflect appropriately</p> <p>Alternative to Work Experience is NCS program</p> <p>Sign up pupils in Jan-Feb</p> <p>http://www.sport4life.org.uk/</p>
Year 10 PSHE lessons One per fortnight Staff External Partners	<p>60 students 3 groups of 20, Careers, 2 lessons per teacher rotation x3</p> <p>Timetabled Monday Week B P4</p> <p>60 students PSHE 6 lessons – no rotation</p> <p>Feb half term. Then swapped with PSHE team/Careers</p> <p>Two Enterprise interactive games based on business and the stock market</p> <p>Gatsby Bench Mark 2, 5 & 7</p>	<p>Lesson aims are</p> <ol style="list-style-type: none"> Employability Skills Using Unifrog as a research tool for What are Jobs going to be like in the future, where do you fit in and What are your Post 16 options – T levels, apprentices, Sixth form colleges, not just staying on at Camp Hill to do A level? <p>Bead Game and Lobster pots – market forces</p>

Year 10 Careers Detective event All pupils	A Careers Detective Event Proposed date February P4 & P5 Speed Dating Who Am I? Gatsby Bench Mark 2, 5 & 7	Career Detective event – pupils interview 10 the professionals to find out what job they do
Year 9 Careers Lessons	Four lessons delivered in PSHE for staff to deliver to enable pupils to make informed choices about Y9 GCSE options January - February (must occur before Year 9 GCSE Options evening in March)	Resources for lessons been produced for the teachers based on the following <ul style="list-style-type: none"> • GB4 LMI information – jobs for the future • Making good GCSE choices • Using Unifrog to make good GCSE choices
within PSHE program Staff	Gatsby Benchmark 3 & 7	

Year 9 Options Evening HOY9	GCSE Options evening Y9 March 2023 Communication with parents Gatsby Benchmark 2,3 & 4	Careers Option Evening Talk
Year 8 Careers Lessons within PSHE program One per week	Six lessons to be delivered in Autumn/Winter half term to coincide with the NHS competition Step into the NHS To coordinate with Meducators UK event Gatsby Benchmark 5	<ul style="list-style-type: none"> • Bright Futures Learners consider where they want to be in the next 10 years by creating both short term and long term targets to help with them with their future career choices. • Hidden Jobs Who Made it? Hidden professions – Jobs they never knew existed • LMI/ Future Careers Learners consider the way in which a degree/apprentices contributes to both society and their own lives. • Journey into the NHS – exploring careers in Health Care or do Step into NHS competition.
Year 8 Health Care Careers Morning External	Meducators UK to deliver a Health Care Education event Year 8 off timetable for AM March/April Gatsby Bench Mark 5 & 6	To improve the understanding of jobs within the Health Sector including Medicine

<p>Year 7</p> <p>Careers lessons in PSHE program</p>	<p>A series of 6-8 lessons looking at Careers, skills, and focusing on Careers in Science using Space Exploration as the theme</p> <p>Gatsby benchmark 4 STEM</p>	<p>lesson 1-3</p> <p>Introduction to Careers the following using Steps Booklet</p> <ul style="list-style-type: none"> • Get a better sense of themselves • Start to understand what non-academic skills are • <p>Thinking about careers and the future</p> <p>.</p> <p>Lesson 4-8</p> <p>Based on the film the Martian</p> <ul style="list-style-type: none"> • Watch the film and find the 12 scientific ideas that the Martian used to get off Mars • Write down all the different jobs people did in the film • Choose a job and write a career profile • Present it to the class • The winning pair win the book The Martian • Marking criteria given
<p>Year 7</p> <p>PSHE staff</p>	<p>Trip to National Space Centre Leicester</p> <p>Spring term</p> <p>Gatsby benchmark 4 STEM</p>	<p>To coordinate with the Year 7 Careers project about Space Winter term</p>