



**KING EDWARD VI  
ACADEMY TRUST  
BIRMINGHAM**



**KING EDWARD VI  
CAMP HILL  
SCHOOL FOR BOYS**

*In pursuit of educational excellence for all*

## Provider Access Policy

<b>Committee</b>	Pastoral and Curriculum
<b>Policy Type</b>	School Policy
<b>Policy Owner</b>	Head of Careers
<b>Statutory</b>	Y
<b>Publish Online</b>	Y
<b>Last Review Date</b>	November 2025
<b>Review Cycle</b>	Annual
<b>Next Review Date</b>	November 2026
<b>Expiry Date</b>	This policy will not expire but will be reviewed as per its designated cycle. This policy remains effective whilst the review is taking place and will only become non-applicable once the updated version has been approved
<b>Version</b>	4



# KING EDWARD VI CAMP HILL SCHOOL FOR BOYS

## King Edward VI Camp Hill School for Boys: Provider Access Policy

### Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### Student entitlement

Students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for year 8 to 9 pupils and two encounters for year 10 to 11 pupils. For pupils in year 12 to 13, particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend. These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- answer questions from pupils.

## Management of provider access requests

### Procedure

A provider wishing to request access should contact **Miss Laura MacKenzie Head of Careers and PSHE** or **Lorna May (Heads' PA and Careers Admin)**

Telephone: 0121 444 3188 Email: [l.mackenzie@chb.kevibham.sch.uk](mailto:l.mackenzie@chb.kevibham.sch.uk) or [l.may@chb.kevibham.sch.uk](mailto:l.may@chb.kevibham.sch.uk)

### Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents either face to face or virtually:

	Autumn Term	Spring Term	Summer Term
<b>Year 7</b>	PSHE lessons  Introduction to Unifrog, what is a Career, Careers of the future, dream jobs	PSHE lessons	PSHE lessons & Tutor group opportunities
<b>Year 8</b>	PSHE lessons on 14+ provision	PSHE lessons on what success means, challenges and rewards of work, careers and the climate.	Tutor group opportunities  Advertise 14+ information and events to parents and pupils via group call emails & MS Teams

<b>Year 9</b>	PSHE lessons on 14+ and 16+ provision	PSHE lessons on Options, decision making at KS4, working and earning, skills focus and post 16 life  KS4 Options Evening	Introducing Work Experience Virtual and Face to Face, online platforms such as Unifrog  C.V writing and personal branding.
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	<b>Autumn Term</b>	<b>Spring Term</b>	<b>Summer Term</b>
<b>Year 10</b>	Careers Lessons 16+ options/PSHE lessons  Speaker talks on Careers  Work Experience launch	Careers Lessons 16+ options/PSHE lessons  Speaker talks on Careers  16+ Options Careers Evening for Parents and Pupils	Work Experience in person placements first week of June.  Careers Lessons 16+ options/PSHE lessons  Careers Detective event  Advertise 16+ open day events via group call
<b>Year 11</b>	Careers lessons  Focus on post 16 choices  Personal Careers Interviews with professional Careers Advisor	Apprenticeship/Employer event  Advertise 16+ open day events and information via group call and Careers MS Teams Classroom	Careers Speaker Events

<b>Year 12</b>	PSHE lessons: future education, training, gap year and employment options  Work Experience launch	PSHE lessons: future education, training, gap year and employment options  Higher Education and Post 18+ options day  Careers Personal Interviews for the pupils who are undecided about future	Work Experience week, first week of June. In Person WEX.  Small group sessions PSHE lessons: future education, training, gap year and employment options,  Personal Statement clinics  University Open Day visits  Advertise 16+ open day events and information via group call and Careers MS Team.
	<b>Autumn Term</b>	<b>Spring Term</b>	<b>Summer Term</b>
<b>Year 13</b>	Advertise higher and degree apprenticeship opportunities  Individual advice and support to make applications and succeed at interviews  Mock interviews	Advertise higher and degree apprenticeship opportunities. Individual advice and support to make applications and succeed at interviews  Student Finance talk.	Post exam support to include clearing support, guidance on alternatives to university and year 14 application

Please speak to Miss Laura MacKenzie, our named Careers Leader, to identify the most suitable opportunity for you.

The school policy on safeguarding sets out the school's approach to allowing providers into school as visitors to talk to our students. A copy can be requested from [enquiry@chb.kevibham.sch.uk](mailto:enquiry@chb.kevibham.sch.uk)

## Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Head of Careers or a member of their team.

We are very open to virtual events and can provide students with computer access.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the school Careers Officer who will ensure they are displayed in the careers library which forms part of the main school library. The library is available to all students at lunch and break times.

## Approval and review

Approved on 2.02.26

Next review: November 2026

Signed:



Christina Haddon

Chair of Governors



Russell Bowen

Head Teacher