**Minutes of the AFS Committee Meeting**

**Held on: Wednesday 1st March 2023 -6.30pm**

**Venue: King Edward VI Camp Hill School for Boys**

**Those in attendance were:**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Position** | **Name** | **Position/Year** |
| Russell Bowen (RB) | Honorary President | Tom Breakwell (TB) | Staff Liaison |
| Kevin Cheung (KC) | Chair | Jason May (JM) | Parent/Volunteer Y7 |
| Nithya Menon (NM) | Vice Chair | Safeena Rahman (SR) | Parent/Volunteer Y8 |
| Jitesh Samani (JS) | Secretary/Digital | Ben Smolden (BS) | Asst. Buying Coord |
| Louise Bates (LB) | Pre-loved uniform co-ord. |  |  |

 |

**1. Welcome / Introductions:**

KC opened the meeting welcoming all attending.

**2. Apologies**

Jeanette Crutchley (JC), Leyla Yandik (LY) (Pre-loved uniform Asst. coordinator), Liz Dainty (LD) (Treasurer), Radhika Reddy (RR) (Asst. Treasurer) and Rukhsana Abid (RA) (Buyer) and more (full list available on request).

**3. Honorary President (Headmaster’s) Report:**

* Thank you for your support in the following recent projects: Pre-Loved Uniform Sales, Art Cameras, Prom funding support, Chronicle, Cricket Score Board, Quiz Night (we won’t say who won!). RB wished to thank JC and Giles Hill for organising and running the quiz night.
* We look forward to the further AFS Committee Meetings, Spring Concerts, One Man Two Guvnors and other Drama Events, Charity Week, Sports Day and the International Cultural Festival for 2024.
* Thank you also for the financial support for The Chronicle.
* RB reported that the planning permission for the All-weather pitch had finally come through, which is good news. There will be a tender for the work and the school are hoping to appoint a contractor in May-June this year. Due to a number of trees having to be removed, the work may not actually start until Oct, as to not disturb birds during the breeding season (requirement in the planning permission). The school has committed to planting two trees for every tree that has to be removed. The pitch should be in place for summer 2024.
* Planning permission for the Camp Hill Community Hub (which will include more changing room facilities, more dining space, and more toilets) is also being sought, RC reported that the school had been assured this will be more straight forward than the application for the pitch so should not take as long as the 6-9 month previously required.
* The fundraising project for the Camp Hill Community Hub (CHCH) and the associated pitch is about to start. Around 4,5 million will be needed of which £800,000 for the pitch alone. Funding has already been secured from the trust but plans to contact ‘old boys’ are in place: 10-15 individuals who can donate around £50,000 each will be needed. If anybody has someone in mind that they think would like to donate, please get in touch.
* The student Charity Committee have launched their initiative ‘the Camp Hill Food for Change’ Campaign and also held a non-uniform day for the Syria/Turkey earthquake appeal.
* Students and staff have just returned from our first ski trip for 3 years (no injuries reported) and look forward to the Rugby and Hockey Tours in the near future.
* The Year 13 mocks were held in February and the students did well and everyone are now working to make sure the students learn from mistakes to do even better when the real exams come along. There is always a slim chance that exams might be disrupted this summer, so we are planning accordingly.
* Pre-loved uniform: We are promoting two important ideals through our pre-loved uniform offering. Firstly, we believe that school uniform should be affordable, and giving families this option will reduce costs. Secondly, we promote the ecological benefits of recycling by saving unwanted uniform from landfill and offering it a new lease of life with a new owner. This is an important new project initiated and run entirely by the AFS – thank you!
* RB asked if the Calendar of events on the AFS part of the website can be updated to include all events for the rest of the school year. KC will ask JS to organise this.
* Student Voices are still raising the issue of long queues at dinner time, but RC is reassuring everyone that this is being reviewed.

**5.  Chairperson’s Report:**

* + KC thanked JC for organising another excellent Quiz on 3rd February 23 and also extended the thanks to all volunteers who helped out on the evening as well as all those who donated fabulous raffle prizes.
	+ KC thanked the AFS committee for approving the subsidy of up to £480 towards prom tickets for those students who are from low-income family.
	+ KC reported that a pre-planning meeting for the proposed international event was held on Friday 27th January. It was a constructive meeting with some fantastic ideas and suggestions from all attended. It was with great sadness KC reported that the international event will be postponed to Summer 2024, due to a number of committee members having additional personal commitments.
	+ KC reported that on behalf of the AFS, JS made an application to Birmingham Device Bank which is part of Birmingham City Council for donated devices. The application was successful, our thanks to JS for actioning. RB confirmed that the school had received around 30 laptops, of which around half were given to a local Primary school (Woodthorpe) as they were a quite old but the other half will be used as spares in school.

**6. Treasurer’s Report:**

LD sent her apologies, but report is provided below.

At 1st March 2023 we have a balance of £10,244

**The key fundraiser in the period was the quiz which raised after costs £942**.

This is made up of

Ticket sales £590.63 (of which £520.63 were paid direct to school and have not been received in AFS account

Raffle – Takings after float £394.67 all prizes kindly donated

Shop – Takings after float £287.25 less BS and RA costs of £200.66 made a profit of £86.59 (although please note stock will be left)

Prizes – cost of £73.82

**Donations by the AFS to the school**

The AFS donated £1,467.93 to the school which has been used to purchase 8 digital cameras and memory cards for the photography club

**Donations to the AFS**

£355 from standing orders

£46.06 from easy fundraising

£476.93 from E Dainty for cameras

We also paid £33.51 for purchases for Christmas carol service in early January

**Committed spend**

Cricket score board - £2,279.99. A parent of the school has kindly donated £1,000 towards this. We also received a development grant from the Arnold Clark fund of £1000, which will go towards the cost of the Cricket score board.

Prom access – this is to ensure all students can attend the prom. Amount to be confirmed

Please note committed spend has not yet been made

**7. Up-coming events:**

1. Senior Production "One Man, Two Guvnors": Wednesday 22nd March (Matinee) Thursday 23rd and Friday 24th March 2023 from 6pm.
2. Senior Concert - Tuesday 2nd May 2023 Time TBC
3. Summer Soiree - Tuesday 13th June 2023 Time TBC
4. Induction evening for new Y7 parents – Tuesday 4th July 2023 Time TBC (evening)
5. Sports Day - Wednesday 12th July 2023 - 12pm to 3.30pm
6. CHAOS - Thursday 13th July 2023 to Saturday 15th July 2023
7. AFS Comedy Evening Live at Camp Hill - Date and Time TBC

**8. Any Other Business:**

Review of the Chronicle

A new printing supplier has been appointed, the future cost will be £4,275 (organised by JS), which provides significant savings. Although many parents voted for online copies, and a significant number gave voluntary financial contributions for a physical copy (£500-£600), the costs will not be unsubstantial. It has been agreed that we will seek advertisers (TB will contact uniform suppliers in the first instance) to help reduce the cost by around £1,000

Cricket Score Board

Customisation has been declined due to additional cost, KC asked RB if the Art or DT department could provide a plaque with the AFS logo and text ‘donated by the AFS’. RB agreed in principle but will check how feasible this is. JS suggested we wait until the new AFS logo has been designed and agreed upon.

Staff Bids for AFS Funding

As the funds are running quite low in the AFS account, no major spending shall be approved in the near future.

Refreshments at Home Sports

BS confirmed that refreshments has been provided at a couple of events so far with good response, the approximate cost to AFS will be £800/year depending on how many matches will go ahead – BS asked whether this can continues? RB and KC agreed that if BS asked Mr Burgess for his feedback, depending on his response, the AFS will continue the provision for both Rugby and Cricket matches until the end of this school year.

Standing orders form

LB raised that the form for Standing orders need to be checked and NM reported the details had been updated and that she will liaise with LD to have it printed/sent out to committee members. KC suggested that committee members need to check the details work before it is distributed to parents. NM asked if the form could be included in the welcome pack to new students and RB confirmed this was possible and that these will be sent out in July.

Comedy night

KC raised the idea of holding a ‘simpler’ event to plug the gap left by the postponement of the International evening. RC suggested a Friday comedy night, engaging staff members and potentially students as well as serving fish and chips for a ticket price of £10. BS will ask Dad’s Lane Fish and Chip shop for a quote for 100 portions. There were suggestions of asking local celebrities if they would take part. BS suggested a raffle be held for tickets he has acquired for the England v Wales 6 Nations rugby game. SR was mooted as organiser and she expressed that this would be a possibility with the correct level of support from other committee members.

Other events

The possibility of a KS3 Disco with the Girls school invited to be held end of September was suggested.

**9. Date of next meeting**

The next AFS meeting will be on 19th April at 6.30pm which will also see a Pre-loved uniform sale at 5.45pm.

Meeting was adjourned at 8.30pm.