**Minutes of the AFS Meeting**

**Held on: Wednesday 17th April 2024 @ 6:30pm**

**Venue: Room 2 King Edward VI Camp Hill School for Boys**

**Those in attendance from the AFS Committee were:**

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| Russell Bowen - Honorary President  Jitesh Samani – Chairman  Garima Singh – Vice Chair/ Volunteer Co-Ordinator  Asma Osman- Secretary  Louise Bates – Pre-Loved Uniform  Safeena Rehman – Treasurer  **Other attendees were:**  Kamran Osman  Jason Moey  Renata Huryn  Seerat Malik  Racel Bednard-Holland  Sabah Amma |

1. Welcome / Introductions.

Everyone introduced themselves to the group.

2. Apologies:

Martin Crutchley – School Governor

Benjamin Smolden – Senior Buyer

Jeanette Crutchley – School liaison officer

Jamila Khatoon

Ruby Kausar

Sabira Ali

Fiona Lenton

3. Review of Previous Minutes.

It was confirmed no issues with previous minutes.

4. Honorary Presidents Report

Mr Bowen once again thanked AFS for the work they are doing.

Fund raising is hard and shouldn’t only be about the funds but to involve the community. Once you involve the community the funds follow. An example is the Quiz night and the recent senior production- A little shop of horrors.

An update was given on the school extension and All-weather football pitch. Planning issues are still causing an issue. 16 conditions were put on the planning process. Of which 13 conditions have been met. 3 conditions are still left to for fill. Drainage of excess water is a concern raised by Severn Trent and the Railways.

So far, the project will cost in the region of £4.5 million and the school has collected £3.6 million. A shortfall of £900k that we need to raise to support the project. We are still looking for significant donors for this project and any donation is welcome.

The construction will start in September 2024 until September 2025. The new building will be built but not the pitch due to funds. If all the money is raised, then the whole project could get completed. The project will create new classrooms, dining facilities, toilets and changing rooms and will have a community hub too. This community hub will have its own car park and will be rented out to the community to be used for various reasons. From hiring it for sport activities, birthday parties and even weddings.

The AFS would like to raise £30,000 for the sports stand.

Mr Bowen mentioned there were a few new teachers who joined the school.

Year 11 to start their GCSE soon.

**5. Chairpersons’ Report**

As this was the last meeting of the year The chairman thanked several AFS committee members for their contribution during the year. This included the Secretary (Asma Osman), Volunteer Co-Ordinator and Vice Chair (Garima Singh), Pre-Loved Uniform – (Louise Bates) & the Treasurer (Safeena Rehman) as well as all volunteers who have worked hard to make our events successful.

We need a secondary advisor/accountant who knows the charity commission rules who can help answer queries and give advice if needed. We want to reduce the load on Liz given the substantial commitments she has in other areas.

Need to get the charity commission website updated with the correct Trustee names. Jitesh to send email to Liz and copy Mr Bowen in so that we can get the details from Liz to update the charity commission website.

It was agreed to re-elect AFS members in the next AFS AGM meeting. All roles will be up for grabs.

6. Treasurer’s Report

Safeena was having issues contacting Liz (Pre-Treasurer) to ask about the gift aid. Even Jitesh has tried but was unsuccesful. Mr Bowen has asked to send another email and copy him in. Mr Bowen will follow up. Treasurer report attached:

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The AFS is contributing £300 towards the Prom.

Mr. Bowen confirmed that last year’s accounts have been submitted.

7.Volunteers Update

Garima updated to say there are 102 volunteers and all are very active and devoted to work with the AFS for all future events.

**8. Pre-Loved Uniforms Update**

Pre-Loved Uniform sales are going well.

**9. Upcoming Events**

New Parents Induction – 2nd July

Sports Day – 10th July.

**10. AGM and New Core Committee Proposals**

Mr Bowen mentioned the school website needs to be updated. Action was given to Jitesh to look into.

Parents put forward the idea of doing a games night for parents and students. This could be another social event for the year. This will be planned for the new school year [ September 2024]

Renata and Seerat [parents] will be arranging the raffle hampers. Renata will collect items to put into the hampers. It will be drawn on Sports day.

Date of next meeting

Date of the next AFS meeting will be emailed to everyone in due course. The next AFS will be the AGM meeting.