**Minutes of the AFS Committee Meeting**

**Held on: Wednesday 4th January 2023 -6.30pm**

**Venue: King Edward VI Camp Hill School for Boys**

**Those in attendance were:**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| |  |  |  |  | | --- | --- | --- | --- | | **Name** | **Position/Year** | **Name** | **Position/**  **Year** | | Russell Bowen (RB) | Honorary President | Tom Breakwell (TB) | Staff Liaison | | Kevin Cheung (KC) – Yr 10 | Chair | Jeanette Crutchley (JC) | School Liaison | | Nithya Menon (NM) – Yr 10 | Vice Chair | Tina Hoffman (TH) – Yr 8 | Parent | | Jitesh Samani (JS)– Yr 8 | Secretary/Digital | Martin Crutchley (MC) | School Governor | | Ben Smolden (BS) | Asst. Buying Coord | Garima Singh (GS) – Yr 7 | Volunteers Coord | | Kamran Osman (KO) – Yr 7 | Parent/Volunteer | Jason May (JM) | Parent/Volunteer | | Asma Osman (AO) – Yr 7 | Parent/Volunteer | Safeena Rahman (SR) – Yr 8 | Parent/Volunteer | |

**1. Welcome / Introductions:**

KC opened the meeting welcoming all attending, and wishing everyone a happy new year. He confirmed the objectives of the year would be to further bolster the AFS funds and maintain a variety of events to support parent involvement and interaction.

**2. Apologies**

Louise Bates (LB) (Pre-loved uniform coordinator), Leyla Yandik (LY) (Pre-loved uniform Asst. coordinator), Liz Dainty (LD) (Treasurer), Radhika Reddy (RR) (Asst. Treasurer) and Rukhsana Abid (RA) (Buyer).

**3.  Review of previous Minutes and Actions**

All in attendance agreed and accepted previous minutes and actions.

**4. Honorary President (Headmaster’s) Report:**

RB presented the following:

“As I start my 5th Term at Camp Hill Boys I am as grateful as ever for the support, generosity and kindness of all of the active volunteers in the AFS. We are lucky to have you and long may this happy band of willing and able volunteers continue!

Thank you for your most generous support for the recent awards at Prize Giving – we have more students than ever receive awards for consistently high achievement in public examinations (the first external exams for three years!) and this year the AFS supported us with the expanding cost of these awards.

Thank you also for the financial support for The Chronicle, which costs over £5000 (even with the reduced numbers of printed copies). Although many parents voted for online copies, and a significant number gave voluntary financial contributions for a physical copy, the costs were not unsubstantial. Given that the Chronicle is a much loved permanent memento of the passing year at Camp Hill Boys, and that there is little scope for financial savings by reducing the print run, I would welcome a further review of how we go forward with the next version of this important document.

Thank you for your support in the following recent activities:

* AFS AGM
* Entrance Test Day parking
* Open Evening
* House Festival - refreshments
* Year 7 Parents Welcome Evening
* AFS Social Evening
* Prize Giving
* Carol Service
* Tonight’s Pre-Loved Uniform Sale

Thank you to all the members of the committee, and to all of the parents who regularly give up their time to support our key events, and also to organise many of them.

We look forward to the Quiz Night, further AFS Committee Meetings, and Spring Concerts, and perhaps a “Bring a Hammer” day to resurrect the old cricket score board?

For the benefit of anyone new to these meetings I thought I ought to list all the events and activities that the AFS have supported over the years: music, chess, Design and Technology, fencing, rugby, gardening, languages, maths, minibuses, staff room, sports leaders, swimming, tech team, Duke of Edinburgh and more.

Report

* All weather pitch: we still await final planning permission before going to tender – we have been promised a decision on 12th January.
* Fundraising: we are in the planning phase of our capital fundraising project for the Camp Hill Community Hub (CHCH) and associated pitch, and have set up our Develop Office.
* Future plans: We’ve updated the drawings in for the feasibility study for the new Camp Hill Community Hub (which will include more changing room facilities, more dining space, and more toilets) in preparation for submission to BCC for planning approval.
* Charity Committee: the student Charity Committee have launched their first initiative – the Camp Hill Food for Change Campaign.
* Trips: we look forward to the Rugby and Hockey Tours and our first ski trip for 3 years.
* Exams: we have just held our Year 11 mock examinations and look forward to Year 13 mocks in February. We are hopeful that these results will not be needed for Centre Assessed Grades this year, but it’s important to note that there is always a slim chance that exams might be disrupted this summer, so we are planning accordingly.
* Student Voice: I have conducted more tutor group visits this term where I ask the students two key questions: what is working well (and should be protected) and what could we do better. The quality, thoughtfulness and sensitivity of the feedback received has been exceptional, leading to enacted and planned improvements covering a wide spectrum from playground facilities, to food provision, from curriculum plans, to T&L strategy and effective revision techniques. It continues to be a joy to work with these young people.
* Pre-loved uniform: We are promoting two important ideals through our pre-loved uniform offering. Firstly, we believe that school uniform should be affordable, and giving families this option will reduce costs. Our pre-loved uniform is offered at no charge, however families are welcome to make a donation to the AFS if they wish (there is no expectation or pressure applied). Secondly, we promote the ecological benefits of recycling by saving unwanted uniform from landfill and offering it a new lease of life with a new owner. All our pre-loved uniform are quality checked to ensure that they are clean and still in good condition. This is an important new project initiated and run entirely by the AFS – thank you!

I want to celebrate the **caring** and **inclusive** community that we are, where everyone can do and be their best!”

**5.  Chairperson’s Report:**

KC reiterated how proud he and the AFS were that our boys have the privilege of attending such a wonderful school and he commended the teachers and staff on their dedication and commitment towards the children’s academic achievements. He stated that the Year 7 Socials continue to be a success and thanks go to the parents for their involvement.

KC made a note of personal thanks to:

* GC for her management of the volunteers,
* BS & RA for keeping supplies replenished and prepared for events and Ben’s wife for her valuable contributions towards the catering, and
* LB & JS for management of the Carol Singing refreshments and JC’s recommendation for using the main church hall for refreshments which proved to be a great success.

**6. Treasurer’s Report:**

LD sent her apologies, but report is provided below. KC suggested we should tally the number of active standing orders to get a view of income from them. JS suggested that the form be rechecked as there seemed to be errors preventing submission to banks. JC agreed she would liaise with LD and double-check.

At 31st December 2022 we have a total cash balance of £10,376. Since the last meeting:  
  
Yr 7 evening – Cash taken £82 (not received any bank payments)  
Donations by AFS £4,929.65 for the Chronicle  
  
Spend by AFS  
£503.10 paid for mugs (Jitesh sent invoices)  
£109.15 for carol service and samosas for matches

Committed spend  
£1,000 for cameras. Dainty consulting will donate rest  
£1,000 for building works (grant)

£1,000 for cricket board

**7. Up-coming events:**

Quiz Night – 3rd February

JC provided context and an overview for those not familiar. BS agreed to purchase samosas for the evening. JC confirmed she would be happy to organise and plan the tables but requested help with selling the raffle tickets. Giles to remain as quiz master.

**8. Any Other Business:**

Review of the Chronicle

JB suggested that we review the print suppliers for minimise costs which are typically £5000/year. He suggested they remain free, but parents be given the opportunity to contribute, if they so desire. AO commented that a physical copy is a good memory when looking back in the future. All agreed that we provide everyone with printed copies. KC suggested we look at funding. MC & JS suggested looking at niche advertisements to generate further revenue. RB commented that we refer to these advertisers as “Partner-Sponsors”. TB will investigate potential Partner-Sponsors and feedback responses on advertisement proposal.

Cameras for Art Department

These have been ordered. RB indicated that are already 60 potential candidates for joining the photography club who wish to consider taking this to GCSE level.

Cricket Score Board

KO confirmed he has transferred funds. All awaiting further updates from Mr. Burgess who is presently on Paternity leave.

Refreshments at Home Sports

BS confirmed that has been provided at two events so far with good response. He emphasised the need for more volunteers to add to his list. Approximate cost to AFS will be £800/year. BS suggested we maintain free samosa but look to providing drinks and chocolates at a cost to recover revenue. BS would like to provide the same to Wednesday practice and has agreed to personally fund the first term. KC suggested the refreshments could be extended to the summer cricket matches.

Staff Bids for AFS Funding

TB has discussed with staff the process and protocols for requesting funding and support. He suggested that the current form could benefit from revision and has agreed to produce a draft for approval by the AFS meeting.

International Evening

KC has spoken with several AFS volunteers and has had a good response to holding this event. JC suggested Friday 30/6 or Friday7/7. GS indicated a Saturday late afternoon would be a better proposition for working parents. It was agreed that Saturday 8th. July from 5pm-6pm would be more suitable. A meeting will be organised for further discussion and planning. KC will revert with date options on a Friday evening.

**9. Date of next meeting**

The next AFS meeting will be on 1st March at 6.30pm

Meeting was adjourned at 8.30pm.